4. Steps in Processing for abstract approval

Student prepares the document (typed), Specify name-surname, code and abstract approval request.

Send English abstract file to Ms.marisa, English expert by

E-mail: marisa.g@cmu.ac.th and CC. to GSS. staff by

E-mail: abstract_fon@hotmail.com and also to major advisor

Student should name an abstract file as student's name and surname

Ex: Anyarat Wongwiriyapan file name of Abstract should be: Abstract-A. Wongwiriyapan

Ms.marisa will edit the English abstract and return the correct file to student and Graduate Study Unit by E-mail.

Student: After Receiving E-mail form Ms.marisa

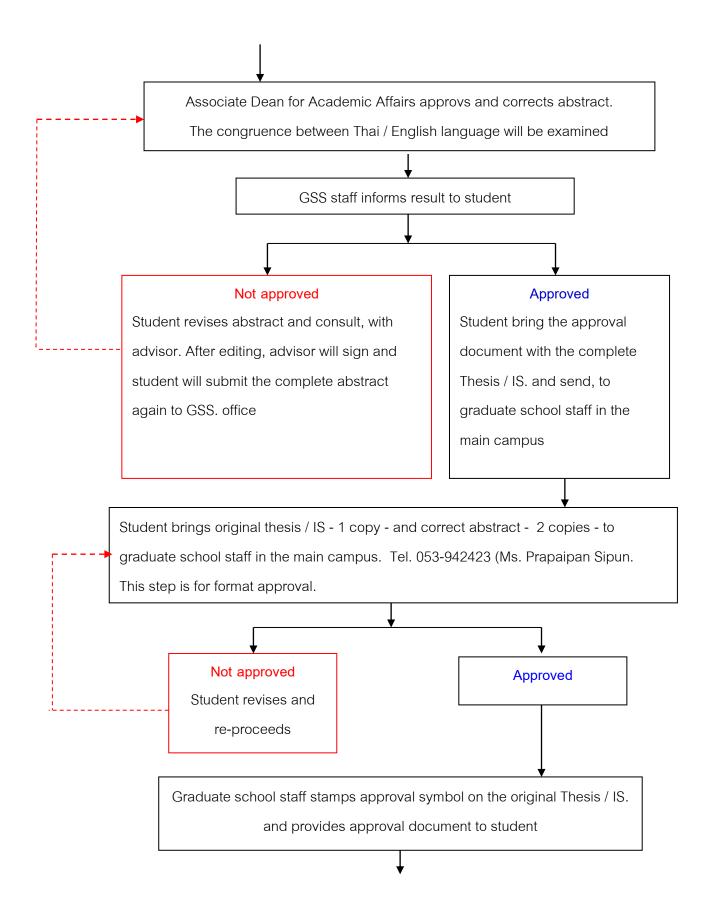
Consult with advisor and revise the abstract by fallowing the editing advice. Then, submit it to GSS staff with the following documents:

- 1. Thai / English abstract 1 copy
- M.N.S.1 and M.N.S.8 signed by
 Major advisor and chair of the program for approval
- English Abstract edited by Ms.Marisa Guptarak
 (Student prints out from email correspondence)

Graduate Study Unit Staff

Print out document and sign.

Then, wait for student is request form for abstract



Student contact Science and Technology Service Center, Faculty of Science, Chiang Mai University (STSC-CMU) (STSC-CMU Center chemistry building, 1st floor Faculty of Science, Tel. 053-943397, 053-941971) to request for processing abstracts and thesis/IS in PDF file. Required documents:

- 1. Original correct Thesis / IS
- 2. Approved / Stamped abstract from graduate school and approved document
- 3. Word file of Thesis / IS (Approved)
- 4. Cover page of CD. At least of 1 for Graduate school; other copies depend on student desire
- 5. Page of examination committee approval (with signature of all committees)
 - 3 copies for the graduate school; other copies depend on student desire

Fee of PDF File & complete Thesis / IS. Process will be paid by Student STSC-CMU Staff provides student a receipt afterwards

Student submit the request form for graduation to GSS, FON (see detail in steps in processing for graduation request)

- end of process -